

**University of Jos**

**Office of the Registrar**

**Invitation for Pre-qualification**

The University of Jos intends to execute the under-listed projects:

(Project 1) Year 2010 ETF Special Intervention Projects

Lot 1- Construction of Centre for Theatre, Film and Communication Arts (Block B) at Naraguta Campus  
UNI/JOS/SIP/ETF/10/08

Lot 2- Construction of Centre for International Law and Diplomacy at Bauchi Road Campus  
UNI/JOS/SIP/ETF/10/1

Lot3- Construction of College of Medicine at JUTH, Permanent Site Block CIUNI/JOS/SIP/ETF/10/03

Lot 4- Construction of College of Medicine at JUTH, Permanent Site Block C2UNI/JOS/SIP/ETF/7 0/04

(Project 2) 2009/2010 Merged ETF Intervention

Lot 1- Construction of 6No Lecture Halls ETF/09-10/02

**(Project 3) University of Jos Development Levy**

Lot 1 - Construction of Students' Hostel at Permanent Site

The University is therefore, inviting reputable contractors with proven competence and experience for Pre-qualification. Interested contractors are requested to submit pre-qualification documents as follows:

## **Mandatory Requirements**

1. Evidence of incorporation and registration with Corporate Affairs Commission (CAC).
2. Company's tax clearance certificate for the preceding three (3) years i.e. 2009-2011
3. Company's audited accounts for the last three (3) years including annual turnover.
4. Evidence of payment of ITF employers contribution.

## **Other Requirements:**

- (i) Evidence of financial capability to execute the project, Bank reference and a commitment to provide loan facility for the execution of the contract if won.
- (ii) List of similar verifiable and successfully completed or ongoing projects. Enclose copies of letters of award, interim payment certificates and practical completion certificates, in the last five (5) years (i.e. 2007 to date only).
- (iii) List of key managerial, technical and administrative staff of the company. This should include names, qualifications, curriculum vitae and copies of certificates and professional certificates of registration.
- (iv) Having fulfilled all its obligation to pay taxes, Company Income Tax, Education Tax, Pensions, and Social Security Contributions as contained in Section 16 Subsection 6 (d) of the public procurement Act 2007.
- (v) List of equipment owned or to be leased by the company for the execution of the project showing evidence of ownership.
- (vi) VAT registration with evidence of remittances in the last three (3) years
- (vii) A sworn affidavit indicating that all documents submitted are genuine, verifiable and that, no officer of the University has a pecuniary interest or is a former, present director or shareholder in the company.
- (viii) Evidence of community social responsibility (if any).

Please come along with original copies of Documents for sighting on the day of opening of pre-qualification documents. All claims are subject to verification. Please note that any false claims shall be ground for disqualification.

**NOTE:** Only contractors who have constructed public buildings of N100m and above need to apply for these projects.

### **Collection of Pre-qualification Documents**

The pre-qualification documents is to be collected in the office of the Director, Directorate of Physical Facilities, University of Jos, Naraguta Campus (Permanent Site) on payment in the Bursary Department of a non-refundable processing fee of thirty five thousand naira (N35,000.00) only.

### **Submission of Pre-Qualification Documents**

The pre-qualification documents shall be spiral bound, packaged in an envelope and clearly marked “Pre-qualification for Project -project No. Lot No” at the top left hand corner of the envelope.

The name, address of the company and telephone number shall also be clearly written on the reversed side of the envelope.

All documents are to be addressed to the Registrar, University of Jos and submitted in the Tender box provided in Room 94 of the Registrar’s Office, Administrative Building, University of Jos, Bauchi Road Campus, on or before Tuesday 17<sup>th</sup> April 2012 by 11.00 a.m.

### **Opening of Pre-qualification Documents**

The pre-qualification documents will be opened on Tuesday 17<sup>th</sup> April 20 12 by 11.00am in the Senate Chambers, University of Jos, Bauchi Road Campus.

Contractors are to attend the meeting for the opening of the pre-qualification documents. The list of successful pre-qualified companies will be displayed on the University notice boards at the Administrative Building and Directorate of Physical Facilities. Only pre-qualified contractors shall be invited to tender for the projects accordingly.

**Please Note:**

1. A submission of the pre-qualification documents to the University of Jos is neither a commitment nor an obligation to award contract to any contractor or his agent.
2. All claims are subject to verification. Take notice that any false claim shall be a ground for disqualification.
3. The University of Jos reserves the right to reject any or all documents submitted at any time prior to tendering or acceptance.
4. The University of Jos reserves the right to cancel the procurement proceedings at any stage in the public interest without incurring any liability to any firm.

Signed:

Jilli-Dandam D.Esq.

Registrar